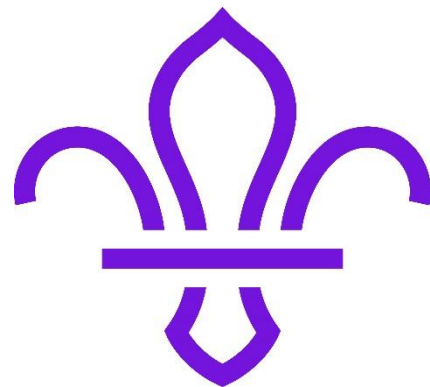


**Do more.
Learn more.
Be more.**
#SkillsForLife



**1st Appleby-in-Westmorland &
1st Hesketh-in-the-Forest Scout Groups
Annual General Meeting
Annual Report & Accounts 2019/20**



Foreword

This may be the first time you have attended our Annual General Meeting, and you may be wondering how a Scout Group works and is coordinated:

There are three bodies that operate in the Group. The Group Scout Council is effectively all adults associated with the group, who normally meet once a year at the AGM. The Executive Committee is the Body that administers and funds the Group's activities. The Group Scouters Meeting is the body that organises and administers the Scouting activities for the youngsters in the Group.

You are part of the Group Scout Council!

If you are reading this, then you may well be a member of the Group Scout Council. It is the electoral body, which supports Scouting in the Scout Group. It is the body to which the Group Executive Committee is accountable.

Membership of the Group Scout Council is open to and includes: All adult volunteer helpers in the group, patrol leaders, all parents of Beaver Scouts, Cub Scouts and Scouts and any other supporters, including former Scouts and their parents.

Being on the Group Scout Council is an important role. Your job is to meet once per year, at the Annual General Meeting, elect and approve members of the council who will join the executive committee (who handles the day-to-day running of the group), and to receive and approve the annual report of the group.

The Group Executive Committee

The Group Chairman and the Group Executive Committee, who are all volunteers, support the Group Scout Leader and ensure the effective administration of the Scout Group. The Group Scout Leader nominates the Group Chair and the relationship is one of partnership and mutual support.

The Group Executive Committee aims to make sure that the Scout Group has the facilities and resources needed to deliver excellent Scouting in the Group.

The Group Scouters Meeting

The volunteer leaders in the Group work with their team of adults (who perform a variety of roles) to deliver an exciting and attractive programme of activities for young people in the Group.

Their work is co-ordinated through the Group Scouters' meeting (chaired by the Group Scout Leader), which includes the Section Leaders and Assistants.

But why is this meeting for 1st Heskett and 1st Appleby?

Whilst two separate Scout Groups, and two separate charities, the size of each group and availability of volunteers mean that we can be more effective if we work together. Each group remains independent, with the annual report and AGM being completed separately within the meeting, but because we choose to work together and have Executive Officers and leaders that span both groups, we run our meetings side-by-side.

1st Appleby-in-Westmorland

1st Heskett-in-the-Forest Scout Groups

Annual General Meeting of the Group Scout Councils

Tuesday 17th November 2020: 7pm via Zoom

AGENDA

1. WELCOME & APOLOGIES FOR ABSENCE

2. APPROVAL OF MINUTES OF AGM HELD

1 st Heskett: 18 th November 2019	1st Appleby: 21 st November 2018
---	---

3. CHAIR'S REPORT

4. GROUP SCOUT LEADER'S REPORT

5. REPORTS FROM SECTION LEADERS – Beavers, Cubs, Scouts

6. RECEIVE AND ADOPT THE ANNUAL REPORT FOR THE PREVIOUS YEAR

7. RECEIVE AND ADOPT TREASURER'S REPORT AND ACCOUNTS

8. APPROVAL OF NOMINATED MEMBERS TO THE GROUP SCOUT COUNCIL FOR NEXT YEAR

1 st Heskett: Members of 1 st Appleby-in-Westmorland Group Scout Council, present or with apologies for absence.	1st Appleby: Members of 1 st Heskett-in-the-Forest Group Scout Council, present or with apologies for absence.
---	--

9. APPROVAL OF GSLs NOMINATED MEMBERS TO EXECUTIVE COMMITTEE 2020/21

a) CHAIRMAN

1 st Heskett:	1st Appleby:
--------------------------	--------------

b) OTHER NOMINATED MEMBERS

1 st Heskett:	1st Appleby:
--------------------------	--------------

10. ELECTION OF OFFICERS TO EXECUTIVE COMMITTEE

a) SECRETARY

1 st Heskett:			1st Appleby:		
Name	<i>Proposer</i>	<i>Secunder</i>	Name	<i>Proposer</i>	<i>Secunder</i>
Alison Burbury			Sarah Hullock		

b) TREASURER

1 st Heskett:			1st Appleby:		
Name	<i>Proposer</i>	<i>Secunder</i>	Name	<i>Proposer</i>	<i>Secunder</i>
			Emma Hullock		

11. ELECTION OF EXECUTIVE COMMITTEE MEMBERS

a) PARENT REPRESENTATIVES

1 st Heskett:			1 st Appleby:		
Name	Proposer	Secunder	Name	Proposer	Secunder

b) OTHER ELECTED MEMBERS

1 st Heskett:			1 st Appleby:		
Name	Proposer	Secunder	Name	Proposer	Secunder

12. APPROVAL OF CO-OPTED MEMBERS NOMINATED BY THE EXECUTIVE COMMITTEE

1 st Heskett:	1 st Appleby:
Sarah Hullock Emma Hullock	Alison Burbury

13. CONFIRMATION OF SECTION LEADERS TO ACT ON EXECUTIVE COMMITTEE

1 st Heskett:	1 st Appleby:
Karen Shepherd Carolyn Kendrick Hilary Duncan Eric Duncan	Michael Capstick Oli Cubitt

14. APPROVAL OF SCOUT GROUP CONSTITUTIONS (See Appendices)

15. APPOINTMENT OF INDEPENDENT EXAMINER FOR NEXT YEAR: *Bryn Evans*

16. PRESENTATION OF AWARDS

17. DATE OF NEXT AGM: Wednesday 14th July 2021

1st Heskett-in-the-Forest Scout Group: Minutes of the AGM
Held: 18 November 2019, Ivegill Village Hall, 6.30pm

1. **Apologies:** Laura Watson
2. **Minutes of the last meeting:** The minutes of the A.G.M. held on 15th October 2018 were read and signed as a true and correct record.
3. **Matters arising:** None.
4. **Treasurer's report:** Leeanne Dobson
This year has been a fairly standard one, with the usual incomes and expenses. After last year's meeting it was brought to everyone's attention that because of smaller numbers attending we would have to watch the finances a little bit, as some costs were the same regardless of group numbers.

As you can see, £1,225 was taken in subscriptions from the cubs and beaver groups, of that, £626 was paid in capitation fees. That is slightly more than half of the subs paid, leaving £599 for the group. The other main source of income is the Gift Aid claim, which was £259.18.

Trips away and camp were mostly paid for with parent contributions with the group covering a small amount. The main expense this year is the rent which was £637.50. We have a small profit of £25.99.

The total amount of money the group had at 31.03.19 was £2,908.08, £1,154.99 is held in a savings account with £1,321.05 in the current account. (£700 of that is grant money from the previous financial year). The remainder of £432.50 is held in cash.

Our current account today stands at £1,627.55.

5. **Elections of officers:**
 - a. Chairman : When we have a prospective candidate we will inform the group.
 - b. Secretary: Alison Burbury
 - c. Treasurer: Leeanne Dobson

6. **Section reports:**

Beavers: Karen Shepherd and Carolyn Kendrick

We started the year with 9 Beavers. 5 earned their Chief Scout Bronze, and 4 of them moved up to Cubs last year. This year we started with 5 Beavers, but this has since risen to 10, with 3 more starting in January. We had the help of 2 year 10 students who were taking part in their Bronze Duke of Edinburgh.

We have had a busy year working towards our 3 challenge badges, 7 activity badges:

- We have learned how to stay safe in the kitchen while we made toasted sandwiches, crispy cakes and press apples to make delicious juice. I don't think many made it home.
- We learned how to tie our shoelaces.
- We made bird feeders from lard and bird seed. Not everyone enjoyed the feeling of the mixture.
- Learning to talk Cumbrian was interesting
- We tasted Polish food and Cumbrian food such as Cumberland Sausage, Kendal Mint Cake and Grasmere Gingerbread.
- We tried to find red squirrels in a local wood but without success.
- We planted baby beetroot and carrots. The carrots grew well but the baby beetroot is more microscopic.
- We have visited a nearby wood where we made a den and toasted marshmallows.

One Beaver attended the District Challenge Day at Newton Rigg College. We teamed up with our Cubs and together we had a fantastic day amongst 100s of other Cubs and Beavers: what wasn't on offer?! Climbing, caving, grass sledging, rocket launching, puzzle solving and of course marshmallow roasting. It was a great day.

This term we are working towards the My Teamwork Challenge badge, Builder, Experiment, Animal Friend, and Book Reader Activity badges. So far, we have visited Pets at Home, Carlisle where we held and stroked rabbits and guinea pigs, designed and built a model out of recycling, carried out some very interesting experiments, and designed a book cover for our favourite book and made a bookmark.

Last week we went bowling at AMF, Carlisle where 3 beavers were joint winners.

Cubs: Lesley Phillips

Tim Peake, Chris Evans, Julia Bradbury, Anita Rani and Ellie Simmonds, I am sure you have all heard of these people, but what do they have in common? From Space Walkers and early morning talkers, sports personalities, and adventurers they are all Scout Ambassadors telling the world about what we do. So, what do we do? We provide fun, adventure and skills for life to over 400,000 young people across the UK almost every week. Scouting helps our young people become do-ers, go getters, problem solvers and grow into amazing people!

This year has been no exception. Thanks to an enthusiastic and dedicated leadership team and a well-planned, varied programme it has been another successful year for 1st Heskett Cubs.

Despite a drop in numbers we have enjoyed our time together playing games, working hard towards both our Challenge Badges and Activity Badges including the Chef Badge, meeting with visitors including "Molly" a Search and Rescue Dog. It is always a pleasure to present a Cub with his Chief Scout Silver Award, and this was no exception when Tom Sanderson received his Award at the end of last year.

However, as you know, after what is approaching 30 years with the Scout Association, the last 10 of which have been at 1st Heskett, I have decided I would like to take a break.

I would encourage everyone to think if you or anyone you know would be able to help carry on the good work here at 1st Heskett so we can continue to offer a fabulous scouting experience to young people. Whilst there is a time commitment needed, there is plenty of support and guidance available, and the more people that come forward the lighter the load.

7. Any other business

Mike Freeman the Eden District Commissioner was welcome to the meeting.

Mike spoke about why he is involved with Scouts and also regarding the need for Leaders at Heskett. He will send a letter to parents to see if there is any interest.

Leanne Dobson was present with her 5-year Service Award.

Alison

Alison Burbury

Group Secretary, 1st Heskett-in-the-Forest
18/11/2019

1st Appleby-in-Westmorland Scout Group: Minutes of the AGM
Held: 21 November 2018 Appleby Scout Hut, 7pm

Present	Simon Woodrow Kate Myer Anja Paterson Jo Collins Brian Thompson Mike Capstick Sarah Smith Sarah Hullock	District Commissioner Chairperson Group Scout Leader Treasurer Cub Leader Ast Cub Leader Beaver Leader Secretary
Apologies		
Item	Discussion and Decisions	
1. Introduction & Apologies	a. Kate welcomed everyone to the AGM and introduced everyone. Anja also thanked everyone for attending and it was good to see a lot of parents and she presented the scouts with their awards.	
2. Minutes from the Previous AGM	a. The minutes from the previous AGM were agreed.	
3. Matters Arising from those Minutes	a. None	
4. GSL's Review of Year's Activities Beavers, Cubs & Scouts	a. Anja read through the GSL's report (see attached). Anja thanked the parents for supporting the group and what a busy year they had doing sleepovers and explained the activities planned for next year. The group needed more leaders. Scouting had been in Appleby for 60 years.	
5. Presentation by the Group Treasurer	a. Jo Collins explained the 17/18 accounts were with the Charity Commission. The hut renovation was included in the income of £16,585.92. District was owed £1,000. There were more scouts and more fundraising activities and grants. The accounts are healthy. Accounts accepted.	
6. Appointment of Group Chairman	a. Anja nominated Kate Mayer as Chairperson which was seconded by Jo Collins and unanimously agreed.	
7. Election of Secretary, Treasurer & Other Executive Committee Members	<p>Nominated Offices</p> <p>a. Secretary - Sarah Hullock was re-elected as Group Secretary</p> <p>b. Treasurer - Jo Collins was re-elected as Treasurer</p> <p>Elected Members</p> <p>a. Rebecca Holmes and Wendy Dodsworth joined the Executive Committee. These were agreed unanimously.</p>	
8. Appointment of Auditor	a. The accounts will be audited by an appointed person.	
9. District Commissioner	<p>a. Simon Woodrow talked to the group about his role as District Commissioner. He thanked the leaders and committee for the running of the group as they attended all training in their own time. He also thanked the parents and young people for supporting the group and asked if anyone had any skills which could help obtain badges to discuss with any of the leaders.</p> <p>b. After the renovation the hut was looking very good, well done to all involved.</p>	
10. Any Other Business	a. None discussed.	
11. Date of Next Meeting	a. November 2019.	

Sarah

Sarah Hullock
Group Secretary, 1st Appleby-in-Westmorland

Chairs Report 2019-20

1st Heskett-in-the-Forest - Vacant Role – See Group Scout Leaders Report

1st Appleby-in-Westmorland

This has been a quite different year for the group. The first six months were 'business as usual' in relation to the development of the young people who are members of the scouting movement and also the funding of the group's activities. However, since March the COVID-19 epidemic has meant the stopping of all face to face activities in the scouting movement, and a move to a 'virtual world'.

Financially we are a lot more secure than many other groups, primarily because of a significant grant from Eden District Council. This allows us to provide and maintain a facility that many other groups do not have access to.

Don't forget that as time moves on, and we hopefully return to face to face events. We always have the continued need for additional help at events and I would be grateful if you can consider volunteering some of your time to the group to help out at events which generate benefits for you, your children and the local community in general.

I would like to pass on my thanks to all those involved with the running of the group for their time, dedication and commitment without which the group would not be able to operate as effectively as it does. I would also like to take this opportunity to notify you of my wish to stand down as chairman of the group. I have thoroughly enjoyed my role over the past few years, but now other life pressures have taken over and I need to focus on family and work.

Kate

Kate Mayer, Group Chair

Group Scout Leaders Report 2019-20

As the District Commissioner, it is my role to Act as the Group Scout Leader (GSL) when there are any vacancies. Anja stepped down as the GSL for 1st Appleby last year – I'd like to thank her for all of her work and wish her well in the future. In addition, 1st Heskett has not had a GSL for quite some time,

Firstly, I would like to thank all our volunteers for their work in keeping the groups running, both working directly with young people and those behind the scenes. Without your time and commitment, we would not be able to provide Scouting. Leanne has decided to step down from the role as 1st Heskett Treasurer, and Kate will be stepping down as Chair. I'd like to thank them for their hard work and commitment.

The start of the COVID-19 pandemic early in 2020 has affecting Scouting in ways no one could have predicted. We also have the challenges of a shortage of volunteers. As a result, we are using our current volunteers more flexibly, to support Scouting in both groups:

- We are combining the work of the executive committees and sharing skills within the team.
- We are using leaders across both groups and have been meeting jointly online.

However, these measures can only buy us a certain amount of time before Scouting will be affected.

Therefore, I would like to appeal to everyone to think about how they could contribute to the success of our Scout Groups. Are you good with money? Are you good with logistics? Can you make a cup of tea? We have a role for you! Please email me after this meeting and share what skills you have – we will always be able to find a way for you to contribute! dc@edenscouts.org.uk

Mike

Mike Freeman, Acting Group Scout Leader

Treasurers Report 2019-20

1st Appleby-in-Westmorland

We have 2 years of accounts to approve at this AGM. 2018/19 and 2019/20.

Focussing on 2019/20. Income this year was significantly less than 2018/19: This is due to the group receiving a legacy donation of £5000, for which we are hugely grateful. We have received grants from the Co-op for £3240.20, which has helped ensure we are in a good financial position going forward.

In 2019/20, we have been able to repay the loan from Eden District Scouts, which was needed after flood damage to the hut. At the end of the financial year, total cash funds were £11287.33. Non-monetary assets are not included in the annual report, as we have not been able to formally evaluate this yet. Our aim will be to undertake a full inventory and building valuation for next years accounts.

Mike

Mike Freeman, Acting Treasurer
1st Appleby-in-Westmorland

1st Hesketh-in-the-Forest

It seems such a long time since the end of year, so much has gone on, yet unfortunately so little as well. Up to the end of March 2020 we had 19 cub and beaver members, collectively they paid £1498 in subscriptions. 17 members paid £1225 the previous year.

We made a small increase in subscriptions at the previous AGM, this was necessary to cover our outgoings going forward as member numbers were dropping. We paid £741 to the district council, this is a levy calculated by them based on member numbers.

Our gift aid claim was £277.94. Most parents are involved in this scheme but more should be encouraged to as it really tops up our income. It is open to tax payers and just involves filling in a basic form.

We had no fundraising events throughout the year so income was solely subs and gift aid. A challenge day was paid for by members attending and a trip to AMF bowling was paid for by the group with a small contribution off parents. As previous years our main expense is the rental of the village hall, this cost £652.50, very similar to the previous year.

Other expenses were the badges that the children work towards, £104.01 and the neckers and woggles, £77.60. Our insurance for liability and equipment remained the same at £106.40.

The statement is showing a profit of £533.44, which is misleading because we have a suspense account with cheques that haven't been cashed until into this year due to the district treasurer shielding. With assets and liabilities considered, it leaves a loss of £243.77.

Leeanne

Leeanne Dobson, Treasurer
1st Hesketh-in-the-Forest

Section Reports

Beaver Report 2019-20

1st Heskett-in-the-Forest Beavers

We started the year with 8 Beavers. 3 earned their Chief Scout Bronze, and 4 of them moved up to Cubs last year. This year we potentially have 9 Beavers, but we may have 2 or 3 more once we return. We had the help of 1 year 1 student who was taking part in his Silver Duke of Edinburgh and a student who was doing his Bronze D of E.

We have had a busy year working towards our 3 challenge badges, 9 activity badges:

- We have put up tents, tied knots, made some nature prints
- Learned first aid
- Had fun in the woods making hedgehogs and lighting mini fires
- We designed and built models out of recycling as part of our Builder Badge
- We visited Pets at Home where we held and stroked rabbits and guinea pigs
- We had an enjoyable game of bowling at AMF Bowling
- Learned about space and visited the observatory in Carlisle
- Designed a book cover for our favourite book and made a bookmark to keep our place
- We have made Christmas decorations including a snow globe
- The Beavers have been reading at least 6 books for their Book Reader Badge.
- We have talked about what makes a balanced diet, made couscous salad and pancakes
- Hopefully they have been able to do some work on their Hobbies badge and completed their Personal Challenge badge

We have some catching up to do when we return with awarding badges and bringing everything up to date with the activities the Beavers have done during lockdown. One Beaver has completed a large chunk of the Cheer Me Up 100 challenge and a few have done the VE Day badge, cooking and healthy eating, so there is a lot to catch up on.

Karen

Karen Shepherd
Beaver Scout Leader

Carolyn

Carolyn Kendrick
Beaver Scout Leader

1st Appleby-in-Westmorland Beavers

This year Wendy has decided to step down as Beaver Leader due to personal commitments. We would like to thank her for her contribution to keeping the colony thriving up until things got locked down in March 2020. Since March 2020, the beavers have been unable to meet, and we are looking for new Beaver Leaders to take on the colony, so we can start up in the next few months.

Cub Report 2019-20

1st Heskett-in-the-Forest Cubs

During the Autumn term of 2019, the Cubs undertook a variety of different activities which helped them to fulfil the requirements of the World Challenge, Skills Challenge and Adventure Challenge badges.

These included making up limericks and reading them aloud, making a Poppy for Remembrance Day, learning to lay a table and changing a light bulb. They learnt about Judaism and personal safety, which included 'stranger danger' and the firework code.



We had a visit from a member of the Royal British Legion, who talked to the Cubs about the Poppy Appeal. One of the most popular evenings was when the Cubs played a game of 'Smugglers' in the dark. We ended the term by making Christmas Lollipop characters.

Sadly, we said goodbye to Lesley Phillips, our Cub Leader for the past 6 years at the end of term but were pleased in January when Mike Freeman kindly stepped into the role of Cub Leader/GSL. Since then we have been meeting fortnightly, more recently online, joining in with Appleby and Penrith Cubs.

Eric

Eric Duncan
Assistant Cub Scout Leader

Hilary

Hilary Duncan
Assistant Cub Scout Leader

1st Appleby-in-Westmorland Cubs

From September 2019 the Cubs began looking into the local area as a part of the Local Knowledge Activity Badge. We learned many facts about the local area, including that the Crown and Cushion pub was once taken over by marauding Scots looking for trouble! This was an opportunity to walk around Appleby and see the vast number of historical features in the town.

Shrove Tuesday was a highlight, with the Cubs making their own tin can stoves to cook mini pancakes on. We took time to discuss why some stoves worked better than others, and the cubs enjoyed pancakes covered in the range of chocolatey goo and other toppings that were available.

Work towards Road Safety and Fire Safety badges were looked at, with a real fire which was extinguished with water, and discussion around the fire triangle. Road safety involved the pack walking into Appleby to practice crossing the road properly, and the different types of crossing available. As it was dark this helped demonstrate how high-vis strips work on the vests provided to the Cubs, and their importance to be easily seen at night.

Lockdown came, and the sessions moved on-line and was delivered via Zoom. An interesting and varied programme was delivered and was enjoyed by all who attended. Games including scavenger hunts were a big hit. Highlights from the zoom meets included an escape room night, and an online Zumba session which challenged the leaders as much as the young people!

Mike

Mike Capstick
Cub Scout Leader

Scout Report 2019-20

1st Appleby-in-Westmorland Scouts

The Scouts have been led by Oli and Jamie for most of the year.

Sadly, Jamie had to leave us due to moving away. Since September we have got the Scout section back up and running alongside Cubs with good success.

We managed to meet up for a campfire and marshmallow cooking session in September before being put back into lockdown!

SCOUTS 

1st Heskett-in-the-Forest Scout Group:

Summary Report: 1st April 2019 – 31st March 2020

Constitution

The 1st Heskett-in-the-Forest Scout Group is an exempted charity. The Scout Group governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The Scout Group is a trust established under rules, which are common to all Scout Groups, and the 1st Heskett-in-the-Forest Scout Group Constitution.

Objectives

The objectives of the Group are as a unit of The Scout Association. The aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law, and guided by adult leadership.

Activities

A summary of the main activities of the Group for the year is included in the accompanying Annual Report. We are very appreciative of the considerable amount of voluntary help that is given to all aspects of Scouting throughout the Group.

Reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £1000.

Risk

All sectional activities are carried out under the guidelines issued by The Scout Association. The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure insurable risks are covered.

Trustees

The Group is a trust established under its rules, which are common to all Groups. Trustees are appointed in accordance with the Policy, Organisation & Rules of The Scout Association.

Financial Accounts

The accounts have been drawn up on the receipts and payment basis, which is consistent with the previous year.

1st Hesketh-in-the-Forest Scout Group:

Trustees Annual Report: 1st April 2019 – 31st March 2020

TRUSTEES	Appointment	Name
<i>Ex-Officio</i>	Group Chairman	Michael Freeman (Acting)
	Group Secretary	Alison Burbury
	Group Treasurer	Leanne Dobson
	Group Scout Leader	Michael Freeman (Acting)
	Beaver Scout Leader	Karen Shepherd
		Carolyn Kendrick
	Cub Scout Leader	Eric Duncan
		Hilary Duncan
	Scout Leader	-
<i>Elected</i>		None
<i>Co-opted</i>		None
<i>Nominated</i>		None

BANKERS HSBC & Barclays Bank Plc

INDEPENDENT EXAMINER

Group Registration number with The Scout Association	10016621
Charity Registration number	n/a
Charity Principal Address	Ivegill Village Hall Ivegill CA 0PA
Contact Name and Address	Michael Freeman 7 Old Town Lodge Carlisle CA4 0HZ Email: 1sthesket@edenscouts.org.uk

Independent Examiner's Report to the Trustees of 1st Heskett-in-the-Forest Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 1st Heskett-in-the-Forest Scout Group for the year ended **31st March 2020**

Responsibilities and basis of report

As the charity trustees of the 1st Heskett-in-the-Forest Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Heskett-in-the-Forest Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name:

Relevant professional qualification or membership of professional bodies (if any):

Address:

Signed:

SIGNED COPY
AVAILABLE

Date:

1st Hesket-in-the-Forest Scout Group: Financial Statement: Year Ended 31st March 2020

STATEMENT OF ASSETS AND LIABILITIES APRIL 2019 TO MARCH 2020

<u>RECEIPTS</u>		<u>PAYMENTS</u>	
SUBSCRIPTIONS		ACTIVITIES	
Beavers	828	Beaver Activities/consumables	107.96
Cubs	670	Cub Activities/consumables	102.12
Capitation Nebate	9.50	Capitation	741
INVESTMENT INCOME		PREMISES	
Bank Current A -		Rent Paid	652.6
Bank Deposit A/C	2.32		
ADMIN & EXPENSES		ADMIN & EXPENSES	
		Contents Insurance	56
		Helper Insurance	50.4
		Gifts	5.5
		Postage	3.00
		Scout Shop	36
GIFT AID			
HMRC	277.94		
TRIPS		TRIPS	
CHALLENGE DAY	45	CHALLENGE DAY	40
AMF BOWLING	16	AMF BOWLING	49.2
EQUIP & BADGES		EQUIPMENT & BADGES	
Neckers	20	Badges	113.48
Badges	1.5	Neckers & Woggles	77.6
		Equipment	78
		Namelapes	10.75
SUSPENSE		SUSPENSE	
CAPITATION	741	SUBS DUE	63.5
RENT	90		
BADGES	19.18		
TOTAL INCOME	7710.97	TOTAL EXPENSE	2177.53
PROFIT	533.44		
Total Receipts		Total Expense	
INCOME	2,720.44	EXPENSE	2187
Cash & Bank 31.03.19	2,008.08	Cash & Bank 31.03.2020	3441.52
	5,628.52		5628.52

Bank Current Account	1850.29	CAPITATION	741
Bank Deposit Account	1157.31	RENT	90
Beavers Cash Box	206.64	BADGES	9.71
Cubs Cash Box	76.48		840.71
Treasurers Cash Box	60.8		
	3441.52	ASSETS	(Monies owing as of 31.03.2020)
		SUBS DUE	63.5

Due to covid some cheques were not cashed until well into the year of 2020.
The profit of £533.44 is not a true picture of the accounts because of this.

1st Heskett-in-the-Forest Scout Group: Financial Statement: Year Ended 31st March 2020

The above receipts and payments account and statement of assets and liabilities were approved by the trustees on 14/10/20 and were signed on their behalf by:

<i>Signed</i>	<i>Name</i>	
		<i>Chair</i>
		<i>Treasurer</i>

1st Heskett-in-the-Forest Scout Group: Annual Report: Declaration of Approval

The trustees declare that they have approved the Summary Report, Annual Report and Accounts above, for 1st April 2019 to 31st March 2020.

Signed on behalf of the trustees of 1st Heskett-in-the-Forest Scout Group:

Signature		Signature	
Full name		Full name	
Position		Position	
Date		Date	

1st Appleby-in-Westmorland Scout Group:

Summary Report: 1st April 2019 – 31st March 2020

Constitution

The 1st Appleby-in-Westmorland Scout Group is an exempted charity. The Scout Group governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The Scout Group is a trust established under rules, which are common to all Scout Groups, and the 1st Appleby-in-Westmorland Scout Group Constitution.

Objectives

The objectives of the Group are as a unit of The Scout Association. The aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law, and guided by adult leadership.

Activities

A summary of the main activities of the Group for the year is included in the accompanying Annual Report. We are very appreciative of the considerable amount of voluntary help that is given to all aspects of Scouting throughout the Group.

Reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £5000.

Risk

All sectional activities are carried out under the guidelines issued by The Scout Association. The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure insurable risks are covered.

Trustees

The Group is a trust established under its rules, which are common to all Groups. Trustees are appointed in accordance with the Policy, Organisation & Rules of The Scout Association.

Financial Accounts

The accounts have been drawn up on the receipts and payment basis, which is consistent with the previous year.

1st Appleby-in-Westmorland Scout Group:

Trustees Annual Report: 1st April 2019 – 31st March 2020

TRUSTEES

Ex-Officio

Appointment

Group Chairman

Group Secretary

Group Treasurer

Group Scout Leader

Beaver Scout Leader

Cub Scout Leader

Scout Leader

Name

Kate Mayor

Sarah Hullock

Jo Collins

Michael Freeman (Acting)

Wendy Scullion

Mike Capstick

Oli Cubitt

Rebecca Holmes

None

None

Elected

Co-opted

Nominated

BANKERS

HSBC & Cumberland Building Society

INDEPENDENT EXAMINER

Group Registration number
with The Scout Association

10013593

Charity Registration number

1077686

Charity Principal Address

Appleby Scout Hut
King George V Playing Fields
Appleby-in-Westmorland CA16 6DR

Contact Name and Address

Sarah Hullock
10 Murton Close
Appleby-in-Westmorland CA16 6RE
Email: 1stappleby@edenscouts.org.uk

Independent Examiner's Report to the Trustees of 1st Appleby-in-Westmorland Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 1st Appleby-in-Westmorland Scout Group for the year ended **31st March 2020**

Responsibilities and basis of report

As the charity trustees of the 1st Appleby-in-Westmorland Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Appleby-in-Westmorland Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name:

Relevant professional qualification or membership of professional bodies (if any):

Address:

Signed:

SIGNED COPY
AVAILABLE

Date:

1st Appleby-in-Westmorland Scout Group: Financial Statement: Year Ended 31st March 2020

Receipts and Payments Account

		Year start date		Year end date
	For the year from	01/04/2018	T o	31/03/2019
Receipts and payments				
		2018/19		2017/18
		Unrestricted funds		Unrestricted funds
		£		£
Receipts				
Donations, legacies and similar income				
Membership subscriptions		2,007.08		1,350.00
Less: Membership subscriptions paid on (National/County/Area/District)		-1,254.00		-846.00
Net membership subscriptions retained		753.08		504.00
Donations		1,142.00		500.00
Legacies		5,000.00		0.00
Gift Aid		1,722.40		0.00
Subscription rebate		16.50		12.00
Sub total		8,633.98		1,016.00
Grants/Other Income				
Grants for Hut		0.00		15,150.00
Other		514.00		179.00
Sub total		514.00		15,329.00
Activity Related Income/ Uniform Income				
Fundraising		738.24		0.00
Camp		250.00		240.00
		0.00		0.00
Sub total		988.24		240.00
Investment income				
Bank Interest		82.37		0.91
		0.00		0.00
Sub total		82.37		0.91
		10,218.59		16,585.91
Total Gross Income				
Asset and investment sales, etc.		0.00		0.00
		10,218.59		16,585.91
Total receipts				

Appleby in Westmorland Scout Group Receipts and Payments Account

		Year start date		Year end date
	For the year from	01/04/2018	T o	31/03/2019

Receipts and payments

		2018/19		2017/18
		Unrestricted funds		Unrestricted funds
		£		£
Payments				
Charitable Payments				
Youth programme and activities - Camp		200.00		1,235.41
Youth programme and activities		886.09		440.80
Expenditure for Hut Renovation		0.00		20,531.67
Adult support and training		0.00		0.00
Venue Hire		0.00		66.00
Insurance		468.58		163.96
Utilities		802.98		1,291.30
Equipment		1,140.78		1,094.57
Postage		0.00		6.50
Badges/Neckers		0.00		212.32
Uniforms		0.00		0.00
Resources		0.00		163.40
Other costs		375.94		150.00
Sub total		3,874.37		25,355.93
Fundraising expenses				
		0.00		0.00
		0.00		0.00
Sub total		0.00		0.00
Total Gross Expenditure		3,874.37		25,355.93
Asset and investment purchases, etc.		0.00		0.00
Total payments		3,874.37		25,355.93
Net of receipts/(payments)		6,344.22		-8,770.02
Cash funds last year end		4,474.48		13,244.50
Cash funds this year end		10,818.70		4,474.48

Appleby in Westmorland Scout Group Receipts and Payments Account

Statement of assets and liabilities at the end of the year

	31-Mar-19	31-Mar-18
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Bank current account	8,858.74	2,646.89
Bank deposit account	1,073.59	1,072.22
Building society account	705.60	654.79
The Scout Association Short Term Investment Service	-	-
Cash/Floats	180.77	100.58
Total cash funds	10,818.70	4,474.48
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
Sub total	-	-
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - Eden District Scout Council	965.00	965.00
Other liabilities	-	-
Sub total	965.00	965.00

Notes: Accounts prepared by Eden District Scout Council Treasurer in absence of Group Treasurer
These accounts have been prepared and independently scrutinised based on the limited information available.

No information has been provided regarding asset values/stocks

1st Appleby-in-Westmorland Scout Group

Receipts and Payments Account

	Year start date		Year end date
For the year from	01/04/2019	T o	31/03/2020

Receipts and payments

	2019/20	2018/19
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	£ 1,297.21	£ 2,007.08
Less: Membership subscriptions paid on (National/County/Area/District)	-£ 702.00	-£ 1,254.00
Net membership subscriptions retained	£ 595.21	£ 753.08
Donations	£ 100.00	£ 1,142.00
Legacies	£ -	£ 5,000.00
Gift Aid	£ 27.50	£ 1,722.40
Subscription rebate*included in membership subscriptions for 2019/20	£ -	£ 16.50
Other similar income	£ -	£ -
Sub total	£ 722.71	£ 8,633.98
Grants		
Maintenence grant	£ -	£ -
Other grants	£ 3,240.20	£ 514.00
Sub total	£ 3,240.20	£ 514.00
Fundraising (gross)		
Camp	£ -	£ 250.00
Easy Fundraising	£ 16.89	
Coffee Morning	£ 218.50	
Other fundraising activities		£ 738.24
Sub total	£ 235.39	£ 988.24
Investment income		
Bank interest	£ 2.77	£ 82.37
Building Society interest	£ -	£ -
The Scout Association Short Term Investment Service	£ -	£ -
Property Rent income	£ 80.00	£ -
Other investment income	£ -	£ -
Sub total	£ 82.77	£ 82.37
Total Gross Income	£ 4,281.07	£ 10,218.59
Asset and investment sales, etc.	£ -	£ -
Total receipts	£ 4,281.07	£ 10,218.59

1st Appleby-in-Westmorland Scout Group

Receipts and Payments Account

	Year start date		Year end date
	For the year from	01/04/2019	T o 31/03/2020
Receipts and payments			
		2019/20	2018/19
		Unrestricted funds	Unrestricted funds
		£	£
Payments			
Charitable Payments			
Youth programme and activities - Camps		£ 365.86	200.00
Youth programme and activities		£ 399.91	886.09
Adult support and training		£ -	£ -
Venue Hire		£ -	£ -
Utilities		£ 928.09	802.98
Insurance		£ 104.47	468.58
Repairs and Renewals		£ 204.18	£ -
Materials and equipment		£ 598.53	1,140.78
Contribution to camp costs		£ -	£ -
Uniform		£ 99.00	£ -
Badges/Neckers		£ 86.79	£ -
AGM and trustee expenses		£ -	£ -
Postage			£ -
IT Services		£ 53.48	£ -
Bank Fees - GoCardless/Online Scout Manager		£ 7.42	£ -
Other costs *including loan repayment		£ 910.00	375.94
Sub total		£ 3,757.73	£ 3,874.37
Fundraising expenses			
Coffee Morning		£ 24.71	£ -
Other fundraising costs		£ 30.00	£ -
Sub total		£ 54.71	£ -
Total Gross Expenditure		£ 3,812.44	£ 3,874.37
Asset and investment purchases, etc.		£ -	£ -
Total payments		£ 3,812.44	£ 3,874.37
Net of receipts/(payments)		£ 468.63	£ 6,344.22
Cash funds last year end		£ 10,818.70	4,474.48
Cash funds this year end		£ 11,287.33	£ 10,818.70

Statement of assets and liabilities at the end of the year

	2019/20	2018/19
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Bank current account (HSBC)	£ 9,705.57	£ 8,858.74
Bank deposit account (HSBC)	£ 1,075.74	£ 1,073.59
Building society account (Cumberland Building Society)	£ 376.02	£ 705.60
The Scout Association Short Term Investment Service	£ -	£ -
Cash/Floats	£ 130.00	180.77
Total cash funds	£ 11,287.33	£ 10,818.70
Other monetary assets		
Tax claim	£ -	£ -
Debts due from the County/Area/District/Group	£ -	£ -
Insurance claim	£ -	£ -
Sub total	£ -	£ -
Investment assets		
Investment property - detail	£ -	£ -
Quoted investments	£ -	£ -
Other investments - detail	£ -	£ -
Sub total	£ -	£ -
Non monetary assets for charity's own use		
Badge stock	£ -	£ -
Shop stock	£ -	£ -
Other stock	£ -	£ -
Land and buildings	£ -	£ -
Motor vehicles	£ -	£ -
Scouting equipment, furniture etc	£ -	£ -
Other	£ -	£ -
Sub total	£ -	£ -
Liabilities		
Accounts not yet paid	£ -	£ -
Expenses incurred but not invoiced	£ -	£ -
Subscriptions not yet paid	£ -	£ -
Loan - Eden District Scout Council	£ -	965.00
Other liabilities	£ -	£ -
Sub total	£ -	£ 965.00

1st Appleby-in-Westmorland Scout Group: Financial Statement: Year Ended 31st March 2020

The above receipts and payments account and statement of assets and liabilities were approved by the trustees on 14/10/20 and were signed on their behalf by:

<i>Signed</i>	<i>Name</i>	
		<i>Chair</i>
		<i>Treasurer</i>

1st Appleby-in-Westmorland Scout Group: Annual Report: Declaration of Approval

The trustees declare that they have approved the Summary Report, Annual Report and Accounts above, for 1st April 2019 to 31st March 2020.

Signed on behalf of the trustees of 1st Appleby-in-Westmorland Scout Group:

Signature		Signature	
Full name		Full name	
Position		Position	
Date		Date	

Look wide,
beyond your immediate
surroundings and limits,
and you see things
in their right proportion.

Look above
the level of things around you
and see a higher aim and possibility
to your work.

Lord Robert Baden-Powell
Founder of Scouting

