

Covid-19 restarting face to face Scouting risk assessment

Name of Section or Activity	1 st Keswick Scouts, Cub Packs A and B meeting in the grounds of Barrow House Youth Hostel	Date of risk assessment	29 November 2020	Name of who undertook this risk assessment	NC	COVID-19 readiness level transition	Red to Amber
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Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Hazard – something that may cause harm or damage. Risk – the chance of it happening.	Young people, Leaders, Visitors?	Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.	Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.
Note: Barrow House Youth Hostel is situated in Borrowdale. It has adequate car parking space and a large and well contained mainly open grassy area in front of the Hostel. The manager of the Hostel is a cub leader with 1 st Keswick, which ensures good liaison for the activities. Both cub packs have used the grounds for activities in the past and so the leaders are familiar with the layout.			
1 Maintaining social distance at drop off and pick up: higher risk of infection spread if social distancing not maintained.		<ol style="list-style-type: none"> 1. Drop-off and pick-up will be at the Hostel car park at the side of the drive. 2. Parents and cubs asked to stay in vehicles on arrival (communicated in advance) until leaders call cubs to the gathering point at the terrace in front of the Hostel (one car at a time). Parents asked to remain in cars unless helping with the activity. 3. Collection will be reverse procedure, with parents again asked to remain in cars and cubs sent to cars by leader while maintaining social distancing. 4. All instructed in advance to avoid car pooling if at all possible and requested not to attend if parents, cubs, any other family members in the household or anyone they have recently been in contact with has reported recognised Covid symptoms or has tested positive. 5. Parents, as part of the initial consent process, will have been asked to agree to inform the leader in charge if any of the participants, following an activity, display symptoms of Covid-19 in the following 7 days, or are found to have been in contact before the activity with anyone that has subsequently been found to have received a positive Covid-19 test. 6. Social distancing requirements for the activity will form part of the pre-activity communication and all participants will be reminded of the importance of this at the beginning of the activity. 7. If more than 1 group is meeting at this location, then 30 minutes separation will 	

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		<p>be allowed to give time for discrete collection/drop-off and any necessary cleaning.</p> <p>8. The leader in charge will ensure supervision in the car park as part of the normal safety requirements to avoid the hazard from incoming and outgoing cars.</p>	
2 Maintaining social distancing during meeting: higher risk of infection spread if social distancing not maintained.		<ol style="list-style-type: none"> 1. Maximum permitted group size maintained (as of 3.9.20, 15 cubs, and 5 leaders, young leaders and other adults, carers excepted), noting that this may change after 2.12.20, in which case this assessment will be reviewed. 2. Social distancing of 2 m between all individuals in the group to be maintained at all times. 3. Where close contact is necessary, for example to apply first aid, PPE will be used, including face mask, gloves and apron with waste bag for disposal. Where possible, the individual will be encouraged to, for example, apply their own plaster. 4. The activity will be designed with social distancing in mind, utilising the large amount of open space on the field in front of the Hostel, with cubs working as individuals in a well-contained space. 5. Reminders as to social distancing will be given throughout the activity as appropriate. 6. All taking part will have been reminded in advance of the social distancing requirements for the activity. Failure to observe the requirements may mean exclusion from a future activity or, in extremis, parents might be requested to collect a cub from the activity. 	
3 Hygiene of people: higher risk of infection spread if proper hand washing not carried out.		<ol style="list-style-type: none"> 1. The toilets and hand washing facilities at this location will not be available. 2. Therefore, hand sanitiser must be used at the start of the activity. Each individual taking part will be asked to bring hand sanitiser with them and to use as appropriate and especially if handling items already handled by someone else. Leaders will use their discretion with the cubs as to whether they do their own sanitising or are assisted. 	

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		<ol style="list-style-type: none"> 3. Leaders will ensure a supply of hand sanitiser if participants have not brought their own. 4. If any participant displays Covid-19 symptoms during the activity, they will immediately be isolated and, if a cub, their parents called. Any adult supervising such a cub will maintain social distancing and wear appropriate PPE (face mask, apron). 	
4 Hygiene of toilets: higher risk of infection spread if hygiene not carried out.		<ol style="list-style-type: none"> 1. The toilets at this location will not be available. Participants will be informed of this in advance. 	
5 Hygiene of activity equipment: Higher risk of infection spread if hygiene not carried out.		<ol style="list-style-type: none"> 1. Activities will be designed to minimise the sharing of equipment and, where possible, participants will be issued with their own pack of equipment for the duration of the activity. Equipment that cannot be cleaned will be avoided where possible. 2. Where equipment has to be passed between participants, it will be sanitised before passing on. Hands, in those circumstances, will be sanitised before and after. 3. All equipment used in the activity will be cleaned after if possible but, in any case, it will be quarantined for at least 3 days before being made available for further use. 	
6 Use of outdoor spaces: un-even ground, access to space less controlled, cannot be cleaned. Access by non-participants.		<ol style="list-style-type: none"> 1. Normal briefing to cubs on staying within the Hostel grounds, not to climb trees and be aware of uneven and possibly muddy ground. 2. Cubs will have been previously briefed to wear appropriate clothing for the weather, with waterproof clothing, worn or carried in a small rucksack, being mandatory. 3. As for all outdoor activities, the leader in charge will consult the weather forecast and cancel the activity if necessary. 4. The Hostel is closed to guests at present and will remain so until February and so the cubs will not come into contact with any guests. Cubs will not be allowed 	

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		to enter the Hostel. Nevertheless, cubs will be reminded to maintain social distancing from any Hostel staff.	
7 Food and drink: higher risk of infection if items are shared		<ol style="list-style-type: none"> All participants will be told to bring their own drinks and snacks and keep them with them using a small rucksack or similar with strictly no sharing allowed. No food and drink will be provided except that marshmallows may be provided suitably packaged to enable the cubs to cook them on a fire. Participants will be recommended where possible to use bottles and food that do not require touching anything that will go in the mouth. Hands to be sanitised before eating and drinking. 	
8 Miscellaneous: other mitigating factors to reduce risk of infection not covered above		<ol style="list-style-type: none"> Appropriate written consent from parents as required by the Scout Association obtained. The requirements of the relevant risk assessments for the location and activity will be communicated in advance to parents. The relevant requirements of risk assessments will be briefed at the beginning of the activity and reinforced as required. Leaders have received the mandatory safety training. 	
<p>Review: This risk assessment is for a section to move from one COVID Readiness alert level to the next, an additional risk assessment should be produced for each move proposed.</p>			

We take personal data privacy seriously. The data in this form is used to assess the suitability for the return to face to face Scouting based on the controls put in place. The personal data in this form is used to identify the individuals who have completed and approved the risk assessment. This includes the individual who undertook the assessment, the line manager, Executive members and County Commissioner, who will all have access to this data. Scouts headquarters will retain this data for 3 years after the Covid-19 readiness level goes to 'Green' and does not return to 'Amber' or 'Red' to act as evidence of the assessment taking place. For further details on the Scouts data processing stance please visit our Data Protection Policy here. <https://scouts.org.uk/DPPolicy>.

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